

**Pilgrim Holiness Church of New York, Inc.**  
**Ministerial Report Form (6.3)**

Name \_\_\_\_\_ Email Address \_\_\_\_\_ Fax \_\_\_\_\_  
Street Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

*(Please answer questions in each category that applies to you as a minister in the Conference. Use the attached sheet for explanations, if needed for clarification. Please number any answers, and staple that sheet to this form. Include information for the period from May 1 to April 30 on this report. Submit this report to the Secretary of the Examining Board by May 10 to be considered for ministerial credentials for the following Conference year. All Discipline references apply to the 1990 printing, with updates.)*

**I. All Licensed and Ordained Ministers** *(Please explain any answers on the attached sheet)*

1. During the last Conference year, have you reviewed:
  - \_\_\_\_\_ a. Statement of Purpose?
  - \_\_\_\_\_ b. Doctrinal Statement?
  - \_\_\_\_\_ c. Obligations of Church Membership (3.7 – 3.9)?
  - \_\_\_\_\_ d. Ministerial Regulations and Advice (6.8 – 6.10)?
2. Have you examined your own life and ministry in relation to these sections? \_\_\_\_\_
3. Have you read the current Annual Minutes? \_\_\_\_\_
4. In light of the foregoing, what factors should be considered by the Examining Board before they recommend renewal of your credentials? \_\_\_\_\_ *(Explain on attached sheet if necessary)*
5. Please provide information regarding Conference committees/boards of which you are a member.

Committee	_____	_____
Meetings Held	_____	_____
Meetings Attended	_____	_____
Have you fulfilled all assigned duties?	_____	_____
6. Have you fulfilled Camp Board or other non-Conference-wide responsibilities? \_\_\_\_\_
7. Have you fulfilled obligations to the Zone Youth Organization? \_\_\_\_\_
8. Do you have any secular employment? \_\_\_\_\_ How many hours per week do you average? \_\_\_\_\_
9. Have you been delinquent in paying any debt? \_\_\_\_\_ *(If yes, explain on attached sheet)*
10. Has your tithe on ministerial income been sent to the Conference as directed by the Minutes, Standing Resolutions, Finance, No. 2, lines 10 and 11? \_\_\_\_\_ *(If no, explain on attached sheet)*
11. Where do you hold membership in the Pilgrim Holiness Church of New York, Inc? \_\_\_\_\_  
Are you a member, or do you have voting privileges, in any other church group? \_\_\_\_\_  
If yes, give name and location \_\_\_\_\_
12. In this past year, how have you manifested a commitment to your own development toward becoming a more effective servant of Christ? *(Answer in space provided on attached sheet)*

**II. Pastors of Pilgrim Holiness Church of NY, Inc. Churches** *(Please explain any deficient answer on attached sheet)*

1. During the past year, have you reviewed Sections 3 and 4 of the Discipline regarding the local church and its responsibilities with regard to membership? \_\_\_\_\_  
Are there any areas that your church does not follow? \_\_\_\_\_ *(Please explain on attached sheet)*
2. Have your preparatory members received instruction in accordance with 3.4.1, 4.6.10, and 8.1? \_\_\_\_\_
3. Have you and your church fulfilled the requirements of 6.4 with regard to lay ministers? \_\_\_\_\_
4. Have you reviewed the Church Covenant with your church at least once during the past year? \_\_\_\_\_
5. Check which of the following special offerings your church raised during the past year:  
\_\_\_\_\_ Ministerial Benevolence Fund  
\_\_\_\_\_ Self Denial  
\_\_\_\_\_ Easter  
\_\_\_\_\_ Pastoral Supplemental Income Fund (Supported as directed in Standing Resolution, Finance, No. 17, C. Contributions)
6. Are Conference finances generally sent to the Conference Treasurer each month? \_\_\_\_\_
7. Have your local financial records been audited this year? \_\_\_\_\_
8. Have you fulfilled the responsibilities of a pastor as given in 4.6.9 – 4.6.11? \_\_\_\_\_
9. List ministry highlights that occurred during the year. *(Answer in space provided on attached sheet)*
10. List the primary organizational goals mutually agreed upon by yourself and the Church Board and/or the congregation. *(Answer in space provided on attached sheet)*

**III. Licensed Ministers** *(Please explain on attached sheet)*

1. Is a recommendation from your local church board attached (8.5.1)? \_\_\_\_\_
2. What courses in the study program have you completed this year? \_\_\_\_\_  
\_\_\_\_\_  
☐ Check this box if your educational requirements are complete, and skip question 3.
3. Did you fulfill the minimum requirement of 6.6.3? \_\_\_\_\_  
If not, have you contacted the Examining Board and been waived for this year? \_\_\_\_\_  
If neither of the foregoing, do you wish to appeal to the Annual Conference for renewal of license (6.6.3)? \_\_\_\_\_  
\_\_\_\_\_

*I hereby affirm that the information above is true, complete and accurate,*

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Ministerial Report Form Explanations

Question	Explanation

*Please answer part I, question 12, parts a, b, and c, and part II, questions 9 and 10, in the space below. Use reverse side if needed.*

